

Dear [Candidate Name],

Congratulations! We are pleased to invite you to the next stage of our recruitment process for the [Job Title] position.

Based on your initial application, we would like to invite you to attend a Group Assessment Center. This session will provide you with the opportunity to demonstrate your skills through various group exercises and learn more about our company culture.

Assessment Details:

- **Date:** [Date]
- **Time:** [Start Time] to [End Time]
- **Location:** [Full Address / Online Meeting Link]
- **Contact Person:** [Name of Coordinator]

What to Expect:

The session will include a brief company presentation, a timed group problem-solving activity, and a short individual Q&A session. Please ensure you have [List requirements, e.g., a laptop, ID, or specific documents] prepared.

Confirmation:

Please confirm your attendance by replying to this email or clicking the link below by [Deadline Date].

[Link to Confirmation Form - Optional]

If you have any specific accessibility requirements or need adjustments for the day, please let us know in advance.

We look forward to meeting you.

Best regards,

[Your Name]
[Your Job Title]
[Company Name]