

Dear [Candidate Name],

Congratulations on reaching the final stage of our hiring process for the [Job Title] position.

We would like to invite you to participate in a Working Trial Day. This will give you the opportunity to work alongside our team, demonstrate your skills in a real-world environment, and get a feel for our company culture.

Trial Details:

- **Date:** [Date]
- **Time:** [Start Time] to [End Time]
- **Location:** [Office Address/Department]
- **Reporting to:** [Manager Name]

What to Expect:

During the day, you will be assigned specific tasks such as [Task 1] and [Task 2]. Please bring [List any equipment/ID required, e.g., a laptop or photo ID]. [Mention if the day is paid or if lunch is provided].

Please confirm your attendance by replying to this email by [Deadline Date/Time]. If you have any questions regarding the schedule or requirements, feel free to ask.

We look forward to seeing you in action.

Best regards,

[Your Name]

[Your Title]

[Company Name]