

Dear [Candidate Name],

Thank you for interviewing for the position of [Job Title] with [Company Name].

We would like to invite you to participate in a practical assessment working trial. This will give you the opportunity to demonstrate your skills in a real-work environment and help us determine if this role is the right fit for you.

The details of your trial are as follows:

- **Date:** [Date]
- **Time:** [Start Time] to [End Time]
- **Location:** [Office Address/Department]
- **Reporting to:** [Supervisor Name]

What to bring/wear:

[Insert requirements such as safety gear, laptop, or specific dress code].

Trial Tasks:

During this session, you will be asked to complete the following tasks:

- [Task 1]
- [Task 2]

Compensation:

[State if the trial is paid, unpaid, or if expenses are covered].

Please confirm your attendance by replying to this email or calling [Phone Number] by [Deadline Date/Time].

We look forward to seeing you.

Best regards,

[Your Name]
[Your Job Title]
[Company Name]