

Dear [Candidate Name],

Thank you for your interest in the [Job Title] position at [Company Name]. We were impressed with your initial interview and would like to invite you to the next stage of our hiring process.

This stage will consist of a Case Study Presentation followed by a panel interview.

Interview Details:

- **Date:** [Date]
- **Time:** [Time]
- **Location/Link:** [Physical Address or Video Call Link]
- **Panelists:** [Names and Titles of Interviewers]

The Case Study Assignment:

[Insert brief description of the case study topic or challenge].

Instructions:

- Please prepare a presentation lasting no more than [Number] minutes.
- You will be expected to share your screen or provide hard copies of your materials.
- The presentation will be followed by a [Number]-minute Q&A session.
- Please submit your final presentation deck to [Email Address] by [Deadline Date/Time].

Please confirm your availability for this time slot by [Confirmation Deadline]. If you have any technical requirements or questions regarding the assignment, feel free to reach out.

We look forward to hearing your insights.

Best regards,

[Your Name]

[Your Title]

[Company Name]