

Subject: Invitation to Case Study Presentation: [Candidate Name]

Dear [Candidate Name],

Thank you for your interest in the [Job Title] position at [Company Name]. We were impressed with your initial interview and would like to invite you to the next stage of our selection process: a Case Study Presentation.

**The Task:**

Attached to this email, you will find a brief document outlining a business challenge related to our industry. We would like you to prepare a [Number]-minute presentation proposing your solution and strategy.

**Presentation Details:**

Date: [Date]

Time: [Time]

Location/Link: [Physical Address or Video Call Link]

Format: [E.g., 15 minutes presentation followed by 15 minutes of Q&A]

**Equipment:**

[E.g., Please bring your laptop or a USB drive with your presentation slides.]

**Panel Members:**

You will be presenting to:

1. [Name, Title]
2. [Name, Title]

Please confirm your availability for this time slot by [Date/Time]. If you have any questions regarding the case study or the technical setup, feel free to reach out.

We look forward to hearing your insights.

Best regards,

[Your Name]

[Your Title]

[Company Name]