

Subject: Invitation to Final Round Interview: Case Study Presentation - [Candidate Name]

Dear [Candidate Name],

Congratulations on reaching the final stage of our hiring process for the [Job Title] position at [Company Name]. We were very impressed with your performance in the previous rounds and would like to invite you to a final case study presentation.

Interview Details:

- **Date:** [Date]
- **Time:** [Time and Time Zone]
- **Location/Link:** [Physical Address or Video Call Link]
- **Panelists:** [Name and Title of Interviewers]

The Case Study Assignment:

Please find the attached document titled "[Case Study Filename]" which contains the prompt and necessary data. You are required to prepare a presentation (e.g., PowerPoint or Google Slides) addressing the key challenges and providing your strategic recommendations.

Presentation Guidelines:

- The presentation should last no longer than [Number] minutes.
- A [Number]-minute Q&A session with the panel will follow your presentation.
- Please submit your final slides via email to [Email Address] by [Time/Date] so we can have them ready for the meeting.

This final round is an opportunity for us to see your analytical approach and communication style in action. We look forward to hearing your insights.

Please confirm your availability by [Time/Date]. If you have any questions regarding the prompt, feel free to reach out.

Best regards,

[Your Name]
[Your Title]
[Company Name]