

Dear [Applicant Name],

Thank you for your interest in the [Job Title] position at [Company Name].

After reviewing your application, we would like to invite you to participate in a Bilingual Fluency Interview. This assessment is designed to evaluate your proficiency in both English and [Target Language] to ensure you can effectively perform the duties required for this role.

Interview Details:

- **Date:** [Date]
- **Time:** [Time]
- **Format:** [In-person / Video Call / Phone Call]
- **Location/Link:** [Address or Meeting Link]
- **Interviewer:** [Interviewer Name]

The interview will be conducted in both languages. We will discuss your professional background and present specific scenarios to test your translation and communication skills.

Please confirm your availability by replying to this email by [Deadline Date/Time]. If you need to reschedule, let us know as soon as possible.

We look forward to speaking with you.

Best regards,

[Your Name]

[Your Title]

[Company Name]