

Subject: Invitation to Bilingual Language Competency Interview - [Candidate Name]

Dear [Candidate Name],

Thank you for your application for the [Job Title] position at [Company Name].

As this role requires proficiency in both [Language 1] and [Language 2], we would like to invite you to a bilingual language competency interview. The purpose of this session is to assess your verbal and written fluency in both languages to ensure alignment with the requirements of the role.

The interview details are as follows:

- **Date:** [Date]
- **Time:** [Time]
- **Location/Platform:** [Physical Address or Meeting Link]
- **Interviewer(s):** [Interviewer Names]

The interview will be conducted partially in [Language 1] and partially in [Language 2]. You may be asked to respond to situational questions or perform a brief translation exercise.

Please confirm your availability by [Deadline Date/Time]. If the scheduled time does not work for you, please let us know so we can arrange an alternative.

We look forward to speaking with you.

Best regards,

[Your Name]

[Your Title]

[Company Name]