

[Date]

[Candidate Name]
[Candidate Address]
[City, State, Zip Code]

Dear [Candidate Name],

It has been a pleasure learning more about your professional background and your recent achievements within the [Industry Name] sector. Based on our previous conversations, I believe your expertise aligns exceptionally well with the leadership needs of our client.

On behalf of [Recruitment Firm Name], I would like to formally invite you to join me for a private dinner to discuss a strategic leadership opportunity currently available with [Client Name/Project Code].

This evening is intended to provide a discreet and relaxed environment where we can explore the details of this role, the organizational vision, and how your career trajectory might fit within this exclusive mandate.

Event Details:

- **Date:** [Date of Dinner]
- **Time:** [Time]
- **Location:** [Restaurant Name]
- **Address:** [Restaurant Address/Private Room Details]

Please let me know by [RSVP Date] if you are available to attend. Additionally, please inform me of any specific dietary requirements or preferences you may have so that I can ensure the arrangements are perfect.

I look forward to a productive and engaging evening.

Sincerely,

[Your Name]
[Your Title]
[Recruitment Firm Name]
[Phone Number]
[Email Address]