

[Date]

[Candidate Name]

[Candidate Address]

[City, State, Zip Code]

Dear [Candidate Name],

On behalf of [Search Firm Name/Company Name], it is a pleasure to invite you to a formal dining interview regarding the [Job Title] position. Following our initial discussions, we look forward to further exploring your leadership philosophy and strategic vision in a professional social setting.

The details for the dinner are as follows:

**Date:** [Date of Interview]

**Time:** [Time]

**Location:** [Restaurant Name]

**Address:** [Restaurant Address]

**Hosted by:** [Name and Title of Interviewers]

A reservation has been made under the name "[Name]". Please let us know if you have any specific dietary requirements or allergies so we may inform the establishment in advance.

Kindly confirm your availability by [Deadline Date] by contacting [Contact Name] at [Phone Number] or [Email Address].

We look forward to an engaging evening and the opportunity to discuss your potential fit within the executive team.

Sincerely,

[Your Name]

[Your Title]

[Search Firm/Company Name]