

[Company Name]
[Company Address]
[Date]

[Candidate Name]
[Candidate Address]

Subject: Invitation to Interview - [Job Title]

Dear [Candidate Name],

Thank you for your application for the position of [Job Title] at [Company Name]. We were impressed with your background and your previous experience in [Field/Industry].

We value the diverse perspectives that professionals returning from a career break bring to our team, and we would like to invite you to an interview to discuss your skills and how you can contribute to our organization.

The details of your interview are as follows:

- **Date:** [Date]
- **Time:** [Time]
- **Location:** [Office Address / Online Meeting Link]
- **Interviewer(s):** [Name and Job Title of Interviewers]

The interview will last approximately [Duration] minutes. This will be an opportunity for us to learn more about your expertise and for you to learn more about our culture and the support we provide for employees returning to the workforce.

Please confirm your availability by [Date/Time]. If you have any specific requirements or need any adjustments for the interview process, please let us know.

We look forward to meeting with you.

Sincerely,

[Your Name]
[Your Job Title]
[Company Name]