

Subject: Re-engaging regarding your career at [Company Name]

Dear [Candidate Name],

I hope you have had an enriching and restful sabbatical over the past [Number] months.

As you approach the end of your time away, we would love to reconnect and hear about your experiences. We are also eager to discuss how your goals align with the current initiatives and open opportunities here at [Company Name].

We would like to invite you to a re-engagement interview to discuss your return to the workforce and potential roles within our team.

Interview Details:

- **Date:** [Date]
- **Time:** [Time]
- **Location/Link:** [Office Address or Video Call Link]
- **Interviewer:** [Interviewer Name/Title]

Please let us know if this time works for you, or feel free to suggest an alternative schedule. We look forward to catching up with you.

Best regards,

[Your Name]

[Your Title]

[Company Name]