

Subject: Reconnecting regarding your career goals / Interview Invitation

Dear [Candidate Name],

I hope you are doing well. I am reaching out from [Agency Name] as we haven't spoken since your previous hiatus from the job market.

I am currently managing several new opportunities in the [Industry Name] sector that align closely with your background in [Specialization/Skill]. I would love to reconnect to learn about your current availability, your recent experiences, and what you are looking for in your next role.

Are you available for a brief introductory interview via phone or video call this week? Please let me know if any of the following times work for you:

- [Day/Date] at [Time]
- [Day/Date] at [Time]
- [Day/Date] at [Time]

If these times are not convenient, please feel free to suggest a slot that fits your schedule. I have also attached a copy of the latest market trends report for your review.

Looking forward to hearing from you.

Best regards,

[Your Name]

[Your Title]

[Agency Name]

[Phone Number]

[Email Address]