

Dear [Candidate Name],

Thank you for applying for the Network Administrator position at [Company Name]. We are pleased to invite you to the next stage of our selection process, which includes a technical assessment followed by a formal interview.

**Schedule Details:**

- **Date:** [Date]
- **Technical Assessment Time:** [Start Time] to [End Time]
- **Interview Time:** [Start Time]
- **Location/Link:** [Physical Address or Video Call Link]

**Technical Assessment Overview:**

The assessment will evaluate your proficiency in:

- Network configuration and troubleshooting (Cisco/Juniper/Aruba)
- Subnetting and routing protocols (OSPF, BGP, EIGRP)
- Network security and firewall administration
- Monitoring tools and packet analysis

**Interview Panel:**

You will be meeting with:

- [Name], [Job Title]
- [Name], [Job Title]

Please ensure you have a stable internet connection and a computer with terminal access (if remote). Kindly confirm your attendance by replying to this email by [Deadline Date/Time].

We look forward to speaking with you.

Best regards,

[Your Name]  
[Your Title]  
[Company Name]