

Dear [Candidate Name],

Thank you for your interest in the [Job Title] position at [Company Name]. We are pleased to invite you to a remote video panel interview.

Interview Details:

- **Date:** [Date]
- **Time:** [Time and Time Zone]
- **Link:** [Video Call Link/URL]
- **Meeting ID/Password:** [If applicable]

Panel Members:

- [Panelist 1 Name], [Job Title]
- [Panelist 2 Name], [Job Title]
- [Panelist 3 Name], [Job Title]

Preparation:

- Please ensure you have a stable internet connection and a working camera/microphone.
- We recommend joining the link 5 minutes early to test your setup.
- Have a copy of your resume and any relevant portfolio pieces available to reference.

Please confirm your receipt of this email and your availability at the scheduled time. If you have any questions or technical difficulties, please contact me at [Phone Number/Email Address].

We look forward to meeting you virtually.

Best regards,

[Your Name]
[Your Job Title]
[Company Name]