

Subject: Interview Confirmation: [Candidate Name] for [Job Title]

Dear [Candidate Name],

We are pleased to confirm your technical interview with [Client Name] for the [Job Title] contract position.

**Interview Details:**

- **Date:** [Date]
- **Time:** [Time and Time Zone]
- **Format:** [Video Call / Phone / In-Person]
- **Meeting Link/Location:** [Insert Link or Address]
- **Interviewers:** [Interviewer Names and Titles]

**Technical Requirements:**

- Please ensure you have a stable internet connection.
- Be prepared to discuss your experience with: [Key Skills/Stack].
- [Optional] A live coding environment or screen sharing may be required.

**Preparation:**

Please have a copy of your resume ready and be prepared to discuss your previous technical projects and contract experience. We recommend joining the meeting 5 minutes early to test your audio and video settings.

If you have any questions prior to the interview, please contact me at [Phone Number] or [Email Address].

Best regards,

[Your Name]

[Your Title]

[Company Name]