

Dear [Candidate Name],

We are pleased to confirm your on-site interview for the [Job Title] position at [Company Name]. We look forward to meeting with you in person to discuss how your skills align with our team.

Interview Details:

- **Date:** [Date]
- **Time:** [Time]
- **Location:** [Office Address/Suite Number]
- **Contact Person:** [Interviewer Name]

Non-Disclosure Agreement (NDA)

During your visit, you may be exposed to confidential information, including product designs, business strategies, and proprietary technology. By attending this interview, you agree to the following:

1. You will keep all non-public information shared during the interview strictly confidential.
2. You will not disclose or use any proprietary information for any purpose outside of the interview process.
3. This obligation remains in effect even if an offer of employment is not extended.

Please bring a valid photo ID for building security. If you have any questions or need to reschedule, please contact me at [Phone Number] or [Email Address].

Sincerely,

[Your Name]
[Your Title]
[Company Name]

Candidate Acknowledgment:

I accept the terms of the Non-Disclosure Agreement stated above.

Signature: _____ Date: _____