

Subject: Interview Confirmation - [Candidate Name] - [Job Title]

Dear [Candidate Name],

We are pleased to invite you to interview for the position of [Job Title] at [Company Name].

**Interview Details:**

- **Date:** [Date]
- **Time:** [Time]
- **Location/Link:** [Physical Address or Video Call Link]
- **Interviewer(s):** [Names and Titles]

**Confidentiality Agreement:**

By attending this interview, you agree to maintain the strict confidentiality of all information shared during the recruitment process. This includes, but is not limited to, trade secrets, business strategies, internal processes, and proprietary technologies discussed or observed. You agree not to disclose, record, or use any such information for any purpose outside of your application for employment with [Company Name].

Please reply to this email to confirm your attendance and your agreement to the confidentiality terms stated above.

We look forward to meeting with you.

Best regards,

[Your Name]

[Your Title]

[Company Name]