

Subject: Confirmation: Panel Interview for [Job Title] - [Candidate Name]

Dear [Candidate Name],

Thank you for your interest in the [Job Title] position at [Company Name]. We are pleased to invite you to a panel interview to discuss your qualifications further.

Interview Details:

- **Date:** [Date]
- **Time:** [Time and Time Zone]
- **Location/Link:** [Physical Address or Video Call Link]
- **Panel Members:**
 - [Panelist Name], [Job Title]
 - [Panelist Name], [Job Title]
 - [Panelist Name], [Job Title]

Accessibility Accommodations:

As requested, we have arranged the following accommodations for your interview:

- [Specific Accommodation 1, e.g., Sign Language Interpreter]
- [Specific Accommodation 2, e.g., Closed Captioning enabled]
- [Specific Accommodation 3, e.g., Wheelchair accessible room]

Please let us know if there are any other adjustments required to ensure you can participate fully in the interview process.

Please confirm your attendance by replying to this email by [Date/Time]. We look forward to meeting with you.

Best regards,

[Your Name]
[Your Title]
[Company Name]