

Subject: Confirmation: Technical Assessment for [Job Title] - [Candidate Name]

Dear [Candidate Name],

This email confirms your upcoming technical assessment for the [Job Title] position. We look forward to seeing your skills in action.

Interview Details:

- **Date:** [Date]
- **Time:** [Time and Time Zone]
- **Format:** [e.g., Live Coding / Take-home Assignment / Remote Screen Share]
- **Platform/Link:** [Insert Link or "See Attachment"]
- **Duration:** [Total Minutes/Hours]
- **Interviewer(s):** [Name and Title]

Technical Requirements:

[List tools needed, e.g., IDE, specific programming languages, or stable internet connection].

Accessibility and Accommodations:

As requested, we have arranged the following accommodations to ensure you can perform at your best during this assessment:

- [Accommodation 1, e.g., Extended time (X additional minutes)]
- [Accommodation 2, e.g., Screen reader compatibility/Specific software]
- [Accommodation 3, e.g., Use of a sign language interpreter]

If there are any other adjustments or specific support you require that have not been mentioned, please let us know at least [Number] hours before the start of the session.

Please reply to this email to confirm your attendance. If you have any questions regarding the technical format or the accommodations provided, do not hesitate to reach out.

Best regards,

[Your Name]

[Your Title]

[Company Name]