

[Your Name]
[Your Job Title]
[Your Company Name]
[Your Email Address]
[Your Phone Number]

[Date]

[Recipient Name]
[Recipient Job Title]
[Recipient Company Name]

Subject: Technical Reference for [Candidate Name]

Dear [Recipient Name],

I am writing to provide a technical reference for [Candidate Name], who worked under my supervision as a [Candidate's Job Title] at [Company Name] from [Start Date] to [End Date]. During this time, I had the opportunity to directly oversee their technical contributions and professional growth.

[Candidate Name] possesses strong expertise in [List Primary Technologies/Languages, e.g., Java, AWS, SQL]. In particular, they demonstrated exceptional skill in [Specific Technical Competency, e.g., system architecture or debugging complex code]. One notable project where they displayed these skills involved [Brief Description of a Project], where they successfully [Description of Technical Achievement].

Beyond their coding and engineering abilities, [Candidate Name] approaches technical challenges with a logical and analytical mindset. They are proficient in [Mention Secondary Skills, e.g., documentation, version control, or agile methodologies] and have consistently delivered high-quality work that meets industry standards.

I highly recommend [Candidate Name] for a technical role within your organization. Their combination of technical proficiency and problem-solving capabilities makes them a valuable asset to any engineering team.

Please feel free to contact me if you require further details regarding [Candidate Name]'s technical background.

Sincerely,

[Your Signature]

[Your Printed Name]