

[Date]

[Recipient Name]

[Recipient Title]

[Company Name]

[Company Address]

Subject: Information Technology Aptitude Verification for [Candidate Name]

To Whom It May Concern,

This letter serves to formally verify the Information Technology aptitude and technical proficiency of **[Candidate Name]**. Based on [assessment results/previous employment performance/certification completion], we can confirm that the individual possesses a high level of competency in the following areas:

- [Technical Skill/Programming Language 1]
- [Technical Skill/Software 2]
- [Hardware/Network Management]
- [Problem Solving and Analytical Reasoning]

During the evaluation period held on [Date], [Candidate Name] demonstrated the ability to [describe specific task or achievement, e.g., troubleshoot complex system errors / manage database migrations / develop scalable code]. Their technical logic and ability to adapt to new technologies are consistent with the requirements for a [Job Title/Seniority Level] role.

Should you require further details regarding the specific metrics of this verification or the candidate's technical background, please do not hesitate to contact me at [Phone Number] or [Email Address].

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title]

[Organization Name]