

[Your Name]
[Your Phone Number]
[Your Email Address]
[Your Portfolio URL]

[Date]

[Recipient Name]
[Recipient Title]
[Company/Institution Name]

Subject: Request for Portfolio Assessment and Professional Feedback

Dear [Recipient Name],

I am writing to you because I greatly admire your work and the creative direction of [Company/Institution Name]. As a [Your Professional Title, e.g., Graphic Designer/Illustrator] looking to refine my craft and transition into the next stage of my career, I am seeking an expert perspective on my current body of work.

I would be honored if you could spare a brief moment to review my portfolio. I am particularly looking for feedback on:

- The overall visual storytelling and brand consistency of my work.
- Technical execution and areas for skill improvement.
- How well my current projects align with industry standards for [Specific Industry/Role].

You can view my portfolio online at: [Link to Portfolio]

I understand that your time is valuable. If you are available for a brief 15-minute virtual meeting or could provide written feedback, I would be incredibly grateful. However, if you are unable to accommodate this request at this time, I completely understand.

Thank you for your time and for the inspiration your work provides to the creative community.

Sincerely,

[Your Name]