

**Date:** [Date]

**Subject:** Letter of Recommendation for [Candidate Name]

To the Hiring Committee,

I am writing to formally recommend [Candidate Name] for a creative position at your agency. During their time as [Job Title] at [Company Name] from [Start Date] to [End Date], I served as their [Your Title/Relationship].

I have thoroughly reviewed [Candidate Name]'s portfolio and can attest that the work presented accurately reflects their professional contributions and skill level. Their portfolio demonstrates a high proficiency in [Skill 1], [Skill 2], and [Skill 3].

Key highlights of their work include:

- **[Project Name]:** [Brief description of their specific role and the successful outcome].
- **Design Thinking:** They consistently apply strategic problem-solving to complex visual briefs.
- **Technical Execution:** Their mastery of [Software/Tools] ensures high-quality deliverables ready for production.

[Candidate Name] is a collaborative professional who takes feedback well and consistently meets tight deadlines. They would be a significant asset to any design team looking for innovation and reliability.

Please feel free to contact me at [Email Address] or [Phone Number] if you require further information regarding their portfolio or professional background.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Job Title]

[Your Agency/Company Name]