

Subject: Portfolio Evaluation Request - [Your Name/Company Name]

Dear [Recruitment Agency Name/Contact Person Name],

I am writing to formally request an evaluation of my professional portfolio for representation by [Recruitment Agency Name]. I have been following your agency's success in the [Industry Name] sector and believe my background aligns well with the roles you manage.

Attached to this email, please find my portfolio, which includes:

- Case studies of previous projects
- Key performance metrics and achievements
- Samples of creative/technical work
- My current professional resume

I would appreciate your expert feedback on the strength of my materials and an assessment of how my skills translate to current market demands. I am particularly interested in knowing if there are specific areas I should enhance to be a more competitive candidate for your top-tier clients.

Please let me know if you require any additional information or if you would like to schedule a brief call to discuss my career objectives.

Thank you for your time and consideration.

Best regards,

[Your Full Name]

[Your Phone Number]

[Your LinkedIn Profile Link]