

[Company Letterhead]

[Date]

## **TO WHOM IT MAY CONCERN**

Subject: Experience and Safety Verification Letter

This letter is to certify that **[Employee Full Name]** has been employed with **[Company Name]** from **[Start Date]** to **[End Date/Present]** in the position of **Heavy Machinery Operator**.

During the tenure of employment, [Employee Name] demonstrated proficiency in operating the following equipment:

- [Type of Machinery, e.g., Excavator, Model Number]
- [Type of Machinery, e.g., Bulldozer, Model Number]
- [Type of Machinery, e.g., Tower Crane, Model Number]

### **Safety Record:**

[Employee Name] has maintained an excellent safety record. Throughout their period of employment, they adhered strictly to OSHA standards and internal site safety protocols. We can confirm that the employee has had zero reported safety violations, zero preventable site accidents, and has consistently participated in daily safety briefings and equipment inspections.

### **Key Competencies:**

- Advanced knowledge of load limits and machine capabilities.
- Proficiency in reading blueprints and site grade specifications.
- Routine preventative maintenance and pre-operation inspections.
- Experience working in high-traffic and complex construction environments.

We highly recommend [Employee Name] for any role requiring skilled machinery operation and a commitment to workplace safety.

Sincerely,

[Signature]

[Name of Supervisor/HR Manager]

[Job Title]

[Contact Number]

[Company Email]