

[Company Name]
[Company Address]
[City, State, Zip Code]

[Date]

[Contractor Name]
[Contractor Address]
[City, State, Zip Code]

RE: Offer of Engineering Consultancy Services

Dear [Contractor Name],

On behalf of [Company Name], I am pleased to offer you an engagement as an Independent Contractor for the position of [Engineering Role/Title]. This offer is based on the following terms and conditions:

- 1. Scope of Work:** You will be responsible for [Brief Description of Engineering Project/Tasks]. Detailed deliverables are outlined in the attached Statement of Work (SOW).
- 2. Term:** This engagement is scheduled to begin on [Start Date] and is expected to conclude on [End Date/Project Completion], unless terminated earlier in accordance with the contract terms.
- 3. Compensation:** The company agrees to pay you a rate of \$[Amount] per [Hour/Project]. Payments will be made [Monthly/Bi-weekly] upon receipt of a valid invoice and approval of milestones.
- 4. Independent Contractor Status:** You are engaged as an independent contractor. Nothing in this letter shall be construed to create an employer-employee relationship. You are responsible for all taxes, insurance, and professional certifications required for your work.
- 5. Intellectual Property:** Any engineering designs, code, documentation, or inventions created during this project will be considered "work for hire" and shall be the sole property of [Company Name].
- 6. Confidentiality:** You agree to maintain the confidentiality of all proprietary information, technical data, and trade secrets encountered during your placement.
- 7. Termination:** Either party may terminate this agreement with [Number] days' written notice.

Please confirm your acceptance of this offer by signing and returning this letter by [Deadline Date].

Sincerely,

[Name of Sender]
[Title]
[Company Name]

Acceptance:

I accept the terms of this Independent Contractor Placement Offer.

Signature: _____ Date: _____