

**Date:** [Date]

**To:** [Candidate Name]

**Address:** [Candidate Current Address]

**Subject: Offer of Specialized Technical Expatriate Placement**

Dear [Candidate Name],

We are pleased to offer you the position of **[Job Title]** with **[Company Name]**. This offer is for a specialized technical placement located in **[City, Country]**.

**1. Position and Scope**

You will be responsible for [Brief Description of Technical Specialization]. You will report directly to [Manager Name/Title].

**2. Assignment Duration**

The initial term of this expatriate assignment is [Number] years, starting on [Start Date], subject to the successful procurement of required work permits and visas.

**3. Compensation**

- **Base Salary:** [Amount] per [Month/Year] paid in [Currency].
- **Expatriate Premium:** [Amount/Percentage] of base salary.
- **Hardship Allowance (if applicable):** [Amount].

**4. Relocation and Housing**

- **Relocation Allowance:** A one-time payment of [Amount] for shipping and travel.
- **Housing Support:** [The Company will provide company housing / A monthly housing stipend of Amount].
- **Home Leave:** [Number] round-trip economy flights to your home country per year.

**5. Benefits and Taxation**

- **Medical:** International health insurance coverage for you and your [Spouse/Dependents].
- **Taxation:** [Tax Equalization / Local Tax Responsibility] policy applies as per the attached addendum.

**6. Conditions of Employment**

This offer is contingent upon:

- Successful background and technical credential verification.
- Obtaining a valid work visa for [Country].
- Passing a pre-employment medical fitness examination.

Please indicate your acceptance of this offer by signing below and returning this letter by [Expiry Date].

Sincerely,

[Sender Name]  
[Sender Title]  
[Company Name]

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**Acceptance:**

I, [Candidate Name], accept the offer for the Specialized Technical Expatriate Placement as outlined above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_