

[Company Name]
[Company Address]
[City, State, Zip Code]
[Phone Number]
[Date]

[Candidate Name]
[Candidate Address]
[City, State, Zip Code]

Subject: Offer of Seasonal Employment - [Harvest Season Year]

Dear [Candidate Name],

We are pleased to offer you a seasonal position as a [Job Title, e.g., Harvest Associate] for the upcoming [Crop Type, e.g., Apple] harvest season at [Farm/Location Name].

Position Details:

- **Start Date:** [Expected Start Date]
- **End Date:** [Expected End Date, or "End of Harvest"]
- **Reporting Manager:** [Manager Name]
- **Work Schedule:** [Days and Hours, e.g., Monday-Saturday, 7:00 AM - 4:00 PM]

Compensation and Benefits:

- **Pay Rate:** \$[Amount] per [Hour/Bin/Piece]
- **Pay Frequency:** [e.g., Weekly/Bi-weekly]
- **Housing:** [Include details if provided, or state "Not Provided"]
- **Transportation:** [Include details if provided, or state "Not Provided"]

Terms of Employment:

This is a seasonal, temporary position. Employment is "at-will," meaning either you or the company may terminate the relationship at any time. This offer is contingent upon your ability to provide valid documentation of your legal right to work in this country and the successful completion of [e.g., a background check/physical].

Please note that harvest schedules are highly dependent on weather and crop maturity. Work hours and dates may fluctuate accordingly.

To accept this offer, please sign and return this letter by [Expiration Date].

Sincerely,

[Name of Hiring Manager]
[Title]
[Company Name]

Acceptance:

I accept the offer of seasonal employment as outlined above.

Signature: _____ Date: _____