

Holiday Customer Support Placement Offer

Dear [Candidate Name],

We are pleased to offer you a seasonal position as a **Holiday Customer Support Representative** at [Company Name].

Please find the details of your seasonal placement below:

- **Start Date:** [Date]
- **End Date:** [Date]
- **Reporting Manager:** [Manager Name]
- **Hourly Rate:** \$[Amount] per hour
- **Work Schedule:** [Shift Details, e.g., Monday-Friday, 9am-5pm]

As a seasonal employee, your primary responsibilities will include assisting customers with holiday inquiries, processing orders, and resolving issues via [Phone/Email/Chat].

Please note that this is a temporary assignment intended to cover the holiday peak season. This offer does not guarantee permanent employment beyond the end date listed above.

To accept this offer, please sign and return this letter by [Deadline Date].

We look forward to having you join our team for this busy season.

Best regards,

[Your Name]
[Your Title]
[Company Name]

Acceptance:

I accept the seasonal placement as outlined above.

Signature: _____ Date: _____