

[Date]

[Candidate Name]
[Candidate Address]
[City, State, Zip Code]

Subject: Offer of Seasonal Employment

Dear [Candidate Name],

We are pleased to offer you the temporary position of Seasonal Retail Associate at [Company Name]. We believe your skills will be a great addition to our team during this busy season.

The details of your seasonal employment are as follows:

- **Start Date:** [Start Date]
- **End Date:** [Anticipated End Date]
- **Reporting Manager:** [Manager Name/Title]
- **Hourly Rate:** \$[Amount] per hour
- **Schedule:** [Part-time/Full-time], including nights, weekends, and holidays as required.

Please note that this is a seasonal position intended to meet peak business demands. This offer does not guarantee permanent employment beyond the end date listed above. Employment is "at-will," meaning either you or the company may terminate the relationship at any time.

This offer is contingent upon [Background Check/Drug Screen/Reference Check].

To accept this offer, please sign and return this letter by [Deadline Date].

Sincerely,

[Your Name]
[Your Title]
[Company Name]

Acceptance:

I accept the offer of seasonal employment under the terms described above.

Signature: _____ Date: _____