

[Date]

[Candidate Name]

[Address]

[City, State, Zip Code]

Dear [Candidate Name],

We are pleased to offer you the seasonal position of Summer Camp Counselor at [Camp Name]. Based on your application and interview, we believe your skills and enthusiasm will be a great addition to our team.

**Employment Details:**

- **Start Date:** [Date]
- **End Date:** [Date]
- **Compensation:** \$[Amount] per [Hour/Week/Session]
- **Reporting Manager:** [Manager Name/Title]

**Key Responsibilities:**

- Supervising and leading groups of campers in daily activities.
- Ensuring the safety and well-being of all participants.
- Facilitating camp programs including [Activity 1] and [Activity 2].
- Maintaining a positive and inclusive camp environment.

This offer is contingent upon the successful completion of a background check and the submission of required medical/immunization records. You are also required to attend the mandatory staff orientation on [Date].

Please indicate your acceptance of this offer by signing below and returning this letter by [Deadline Date].

We look forward to having you join us for an exciting summer!

Sincerely,

[Your Name]

[Your Title]

[Camp Name]

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**Acceptance:**

I, [Candidate Name], accept the offer of seasonal employment as a Summer Camp Counselor.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_