

**CONFIDENTIAL**

Date: [Insert Date]

[Candidate Name]

[Address Line 1]

[Address Line 2]

**Subject: Project Placement Offer - Project [Project Code/Name]**

Dear [Candidate Name],

We are pleased to offer you a placement for the confidential project titled "[Project Name]" at [Company Name]. This offer is contingent upon your acceptance of the terms outlined below and the successful completion of a background check.

**1. Position and Role:** Your role will be [Job Title/Role]. You will report directly to [Supervisor Name/Project Lead].

**2. Term of Project:** This placement is scheduled to begin on [Start Date] and is expected to conclude on or around [End Date].

**3. Compensation:** You will receive a [Monthly/Hourly/Project-based] rate of [Amount], subject to applicable taxes and withholdings.

**4. Strict Confidentiality:** This project is highly sensitive. By accepting this offer, you agree to maintain absolute confidentiality regarding all project details, trade secrets, and proprietary information. You are required to sign the attached Non-Disclosure Agreement (NDA) prior to your start date.

**5. Intellectual Property:** Any work product, inventions, or materials created during this project shall remain the sole property of [Company Name].

**6. Termination:** Either party may terminate this placement with [Number] days' written notice.

Please indicate your acceptance of this offer by signing and returning this letter along with the signed NDA by [Expiry Date].

Sincerely,

[Name of Sender]

[Title]

[Company Name]

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**Acceptance:**

I, [Candidate Name], accept the offer for the confidential project placement as described above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_