

Subject: Update regarding your application - [Company Name] - [Job Title]

Dear [Candidate Name],

Thank you for taking the time to speak with us about the [Job Title] position. We enjoyed learning more about your background and your interest in joining our team.

While we appreciated your qualifications, we have decided to move forward with other candidates whose experience more closely aligns with the specific requirements of this role at this time.

However, we were impressed with your [Specific Skill or Experience] and would like to keep your profile in our talent pipeline. With your permission, we will keep your resume on file and reach out if a future opening matches your skill set.

We encourage you to keep an eye on our careers page for any new postings that may interest you.

Thank you again for your interest in [Company Name], and we wish you the best of luck in your job search.

Best regards,

[Your Name]
[Your Title]
[Company Name]