

Subject: Update regarding your application for [Job Title]

Dear [Candidate Name],

Thank you for taking the time to speak with us over the phone regarding the [Job Title] position. We enjoyed learning more about your background and professional goals.

After careful consideration, we have decided not to move forward with your application at this time. While your skills are impressive, we are currently looking for a candidate with more direct experience within the [Specific Industry Name] industry to meet the immediate needs of this role.

We will keep your resume on file for future openings that may be a better match for your specific experience. We appreciate your interest in [Company Name] and wish you the best of luck in your job search.

Best regards,

[Your Name]

[Your Title]

[Company Name]