

Subject: Update regarding your application for [Original Job Title] - [Company Name]

Dear [Candidate Name],

Thank you for taking the time to meet with us on [Date] to discuss the [Original Job Title] position. We enjoyed learning more about your background and your interest in [Company Name].

After careful consideration, we have decided not to move forward with your application for this specific role. However, our hiring team was very impressed with your skills in [Specific Skill/Area] and your experience with [Specific Experience].

While the [Original Job Title] role wasn't the perfect fit at this time, we believe your profile is an excellent match for another position we currently have open: **[Alternative Job Title]**.

You can find the full job description for this role here: [Link to Job Description or Attachment].

We believe your expertise in [Mention specific reason why they fit the new role] would make you a strong contender for this position. If you are interested in being considered for the [Alternative Job Title] role, please let us know by [Date].

If you prefer not to pursue this alternative opportunity, we will keep your resume on file for future openings that align with your qualifications.

Thank you again for your interest in joining our team.

Best regards,

[Your Name]

[Your Title]

[Company Name]