

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

Subject: Proposal Regarding [Project Name/Portfolio Services]

Dear [Client Name],

Thank you for the opportunity to review your portfolio and discuss a potential partnership. We appreciate the time you took to share your goals and requirements with our team.

After careful consideration of the project scope and your proposed budget, we have determined that our current fee structure does not align with the financial parameters outlined for this engagement. As a result, we are unable to accept your portfolio at this time.

Our pricing is designed to ensure we maintain the highest standard of service and resource allocation for our clients. We believe it is in your best interest to work with a firm whose delivery model is a closer match to your current budget requirements.

We wish you the very best in your future endeavors and hope you find the right partner for your needs.

Sincerely,

[Your Name]

[Your Title]

[Company Name]