

Dear [Candidate Name],

Thank you for your interest in joining our temporary placement pipeline at [Company Name]. We appreciate the time you took to share your qualifications and experience with us.

After carefully reviewing your application, we have decided not to move forward with adding you to our temporary staffing pool at this time. Our decision is based on our current client needs and the specific skill sets required for our upcoming projects.

We will keep your resume on file in accordance with our data retention policy. Should a future opportunity arise that aligns more closely with your background, we may reach out to you.

We wish you the best of luck in your current job search and your future professional endeavors.

Best regards,

[Your Name]

[Your Job Title]

[Company Name]