

Dear [Candidate Name],

Thank you for giving us the opportunity to review your application for the [Job Title] position with [Company Name]. We truly appreciate the time and effort you put into the process.

After careful consideration, we have decided to move forward with other candidates who more closely align with our current specific requirements for this role. However, our team was impressed with your background in [Specific Skill or Experience].

While this particular role was not the right match at this time, we would like to keep your resume on file for future openings that may be a better fit for your expertise. We also encourage you to monitor our careers page for any new positions that interest you.

We wish you the very best in your job search and your professional future.

Best regards,

[Your Name]
[Your Title]
[Company Name]