

Dear [Candidate Name],

Thank you for the time and effort you have invested in the interview process for the [Job Title] position with [Client Name].

We are writing to provide you with an update regarding the status of this role. We have been informed by our client that they have decided to place this specific position on hold for the time being due to internal restructuring/budgetary changes. As a result, they will not be moving forward with any candidates at this stage.

Please note that this decision is related to the client's internal requirements and is not a reflection of your qualifications or performance during the interview process. Our client was impressed with your background and appreciates the interest you have shown in their organization.

We will keep your profile active in our database and will reach out to you immediately should this position reopen or if another opportunity aligns with your skill set.

Thank you for your understanding, and we wish you the best in your current job search.

Best regards,

[Your Name]

[Your Title]

[Company Name]