

NOTICE OF INTENT TO FORECLOSE

Date: [Insert Date]

To: [Homeowner Name]

Address: [Property Address]

City, State, Zip: [City, State, Zip]

RE: FINAL WARNING - DELINQUENT HOMEOWNERS ASSOCIATION DUES

Dear [Homeowner Name],

This letter serves as formal notice that your account with [Name of Homeowners Association] is severely past due. Despite previous notices, your balance remains unpaid.

As of [Date], the total amount owed is **[\$[Total Amount Owed]]**. This balance includes:

- Unpaid Assessments: \$[Amount]
- Late Fees: \$[Amount]
- Interest: \$[Amount]
- Administrative/Legal Costs: \$[Amount]

URGENT NOTICE: If full payment is not received by [Deadline Date], the Association will initiate formal foreclosure proceedings against your property. Foreclosure may result in the loss of your home and will incur additional legal fees and court costs for which you will be responsible.

To prevent this action, you must immediately remit payment in full. Please make checks payable to [Association Name] and mail to:

[Payment Mailing Address]

[City, State, Zip]

If you believe there is an error in this statement or if you wish to discuss a payment plan, you must contact [Contact Name/Management Company] at [Phone Number] or [Email Address] no later than [Date].

Please govern yourself accordingly.

Sincerely,

[Your Signature]

[Your Printed Name]

[Title, e.g., Board President / Property Manager]

[Homeowners Association Name]