

[Date]

[Candidate Name]

[Candidate Address]

[City, State, Zip Code]

Subject: Application for [Job Title] - [Company Name]

Dear [Candidate Name],

Thank you for your interest in the [Job Title] position at [Company Name] and for taking the time to share your qualifications with us.

After reviewing your application, we regret to inform you that we are unable to move forward with your candidacy at this time. Our current hiring policy for this specific role requires that all candidates possess unrestricted authorization to work in [Country] without the need for visa sponsorship now or in the future.

As we are not in a position to provide employment sponsorship for this vacancy, we cannot proceed with your application.

We appreciate your interest in our organization and wish you the best of luck in your job search and future professional endeavors.

Sincerely,

[Your Name]

[Your Title]

[Company Name]