

[Date]

[Applicant Name]
[Applicant Address]
[Applicant Email]

Dear [Applicant Name],

Thank you for your interest in the [Job Title] position at [Company Name]. We appreciate the time you took to apply and share your qualifications with us.

After carefully reviewing your application, we regret to inform you that we are unable to move forward with your candidacy at this time. Currently, [Company Name] is not in a position to provide visa sponsorship or relocation assistance for this specific role.

We are focusing our search on candidates who are already legally authorized to work in [Country Name] without the need for employer sponsorship.

We will keep your resume on file for future openings that may better align with our hiring capabilities. We wish you the best of luck with your job search and your future professional endeavors.

Sincerely,

[Your Name]
[Your Title]
[Company Name]