

Date: [Date]

To: [Applicant Name]

Passport Number: [Passport Number]

Application Reference: [Application ID]

Subject: Notification of Visa Application Refusal

Dear [Applicant Name],

Thank you for your application for a [Type of Visa] visa to [Country Name]. After a thorough review of your documentation, we regret to inform you that your application has been refused.

The decision was based on the following unfulfilled requirements:

- [List specific missing document, e.g., Proof of financial means]
- [List specific missing document, e.g., Valid travel insurance]
- [List specific missing document, e.g., Confirmed accommodation details]

Under current immigration regulations, all applicants must provide complete and verifiable evidence to meet the eligibility criteria. As the requirements listed above were not met, we are unable to issue a visa at this time.

You may submit a new application once you are able to provide all necessary documentation. Please note that a new application fee will be required. If you believe there has been an error in this decision, you have the right to appeal within [Number] days of receiving this notice.

Sincerely,

[Consular Officer Name/Signature]

[Embassy/Consulate Name]

[Contact Information]