

[Company Name]
[Company Address]
[City, State, Zip Code]

[Date]

[Candidate Name]
[Candidate Address]
[City, State, Zip Code]

Dear [Candidate Name],

Thank you for your interest in the [Job Title] position at [Company Name] and for taking the time to interview with us.

After careful review of your application, we regret to inform you that we are unable to move forward with your candidacy at this time. Our company requires that all employees possess valid work authorization that does not require sponsorship now or in the future to fulfill the requirements of this specific role.

Because you indicated that you would require visa sponsorship to work in the United States, we cannot proceed with your application for this vacancy.

We appreciate your interest in [Company Name] and wish you the best of luck in your job search.

Sincerely,

[Your Name]
[Your Title]
[Company Name]