

Subject: Application Status - [Job Title]

Dear [Candidate Name],

Thank you for giving us the opportunity to review your application for the temporary [Job Title] position at [Company Name].

After carefully reviewing your background and experience, we have decided to move forward with other candidates who more closely align with the specific requirements of this short-term assignment at this time.

We appreciate the time you took to apply and for your interest in working with us. We will keep your resume on file should any future temporary or permanent openings arise that match your skill set.

We wish you the best of luck in your current job search.

Best regards,

[Your Name]

[Your Title]

[Company Name]