

Subject: Update on your application for [Job Title]

Dear [Candidate Name],

Thank you for your interest in the temporary [Job Title] position at [Company Name] and for taking the time to meet with us.

We are writing to inform you that we have now filled this temporary position. While we were impressed with your background and experience, we have decided to move forward with another candidate who we believe is the closest match for our current project needs.

We will keep your resume on file for future temporary or permanent opportunities that align with your skillset. We encourage you to monitor our careers page for any new openings that may interest you.

Thank you again for your interest in [Company Name], and we wish you the best of luck in your job search.

Best regards,

[Your Name]

[Your Title]

[Company Name]