

[Date]

[Applicant Name]

[Applicant Address]

[City, State, Zip Code]

Dear [Applicant Name],

Thank you for your interest in the [Job Title] position at [Company Name] for our upcoming holiday peak season.

We received many applications for our seasonal placements this year. After careful review, we regret to inform you that we have decided to move forward with other candidates whose availability and experience more closely align with our current holiday requirements.

We appreciate the time you took to apply and your interest in joining our team. We will keep your resume on file for future seasonal or permanent opportunities that may arise.

We wish you the best of luck in your job search and a happy holiday season.

Sincerely,

[Your Name]

[Your Title]

[Company Name]