

[Date]

[Candidate Name]

[Candidate Address]

[City, State, Zip Code]

Dear [Candidate Name],

Thank you for your interest in the [Job Title] seasonal position at [Company Name]. We appreciated the opportunity to review your application and learn more about your background.

After careful consideration, we have decided to move forward with other candidates at this time. Our current seasonal requirements call for individuals with more direct experience in [specific skill or industry area] to meet our immediate operational needs.

We will keep your resume on file should a position that better matches your current experience level become available in the future. We encourage you to apply for future openings as you continue to gain professional experience.

Thank you again for your time and for your interest in joining our team. We wish you the best of luck in your job search.

Best regards,

[Your Name]

[Your Title]

[Company Name]