

[Date]

[Candidate Name]

[Candidate Address]

[City, State, Zip Code]

Dear [Candidate Name],

Thank you for your interest in the [Job Title] position for our seasonal pool operations. We appreciate the time you took to apply and meet with our team.

After carefully reviewing all applications, we are writing to inform you that we have decided to move forward with other candidates who more closely match our specific needs for this season.

We will keep your application on file for the duration of the current season should any additional temporary openings arise. We encourage you to apply for future seasonal opportunities with us in the coming years.

Thank you again for your interest in joining our seasonal team. We wish you the best of luck in your current job search.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]